

## DEPOSITORY NOTIFICATION FORM

TO: \_\_\_\_\_  
Financial Institution

FROM: \_\_\_\_\_  
Debtor-in-Possession

\_\_\_\_\_

Case No.

SUBJECT: Quarterly Reporting Requirements of Entities Holding Deposits or Investments of Bankruptcy Estate Funds.

You are informed that pursuant to the Regulations of the Judicial Conference of the United States, Guidelines have been promulgated regarding the following:

1. "An entity with which estate funds have been deposited or invested shall file . . . on a quarterly basis a report indicating the amount credited to each bankruptcy estate account as of the date of the report." The report shall identify each account as follows:

- a) Name of Debtor-in-Possession.
- b) Case Number.
- c) Account Number.

2. "Whenever the total of deposited or invested bankruptcy funds not insured or guaranteed by the United States or backed by the full faith and credit of the United States reaches 95 percent of the amount of the bond or securities required by 11 U.S.C. Sec. 345(b), it shall be the duty of the entity with which such funds are deposited or invested to file a written statement with the court setting forth the total amount of such deposits not so insured, guaranteed, or backed by the full faith and credit of the United States and the amount of the bond or securities."

**Mail quarterly bank reports to: U. S. Bankruptcy Administrator, P. O. Box 3083, Mobile, Alabama 36652**

**All bank statements, signature cards and checks shall state: "Chapter 11 Debtor-in-Possession"**

\_\_\_\_\_  
Debtor-in-Possession

\_\_\_\_\_  
Financial Institution

By: \_\_\_\_\_  
Its \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Area Code Telephone